# Guidelines for Authors

## Manuscript Structure

1. **Title Page (Page 1)**

   - Title (**Bold, Centered, 14 pt**)
   - Author(s) full name(s), designation(s), and institutional affiliation(s)
   - Contact number(s), email ID(s)
   - ORCID ID (for the corresponding author)

2. **Abstract Page (Page 2)**

   - Abstract (maximum 250 words)
   - 5–7 keywords
   - Author name(s) and affiliation(s) below the abstract

3. **Main Manuscript (Page 3 onwards – anonymized)**

   - **No** author name(s)or affiliation (s) in this section (up to 8000 words including references)
   - Section headings in **Bold**, sub-headings in *Italic*

   **Suggested Structure:**

   - Introduction
   - Review of Literature
   - Research Methodology
   - Analysis / Discussion / Interpretation
   - Major Findings
   - Implications of the Study
   - Scope and Limitations
   - References (APA 7th Edition)

4. **References**

   - Follow **APA 7th edition** style rigorously
   - References must be arranged in alphabetical order
   - Example:Ullah, I., Akram, M., & Farooq, M. S. (2019). Impact of ICT on students' academic performance in private universities of Bangladesh. *International Journal of Advanced Computer Science and Applications*, 10(8), 437–445.

5. **Plagiarism Report**

- Submit a Turnitin (or equivalent) similarity report
- Acceptable similarity index: ≤ **10%**

# Document Setup

- **File format:**Pdf or Microsoft Word (.doc / .docx) as per requirement specified.
- **Paper size:** A4
- **Line spacing:** 1.5 throughout
- **Font:** Times New Roman; Main text: 12 pt. Footnotes: 10 pt
- **Text alignment:** Justified

## Tables & Figures

- Number the tables & figures sequentially (Table 1, Figure 1, etc.)
- Tables: title above; Figures: caption below
- Label axes clearly in graphs
- Cite sources directly below each table/figure

## Citations

- Use **APA 7th edition** consistently for both in-text and reference list
- In-text example: *(Singh & Sharma, 2022)*

## Points to Note

- **Word limit:** Up to 8,000 words (including references and appendices)
- **Font and spacing consistency:** Maintain Times New Roman and 1.5 spacing
- **Anonymity:** Remove all identifying information from the main manuscript
- **Sections formatting:**
  - Main headings: **Bold**
  - Subheadings: *Italic*